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REMINDER FOR PAYMENT OF FIRST CALL AND NOTICE FOR PAYMENT OF SECOND AND FINAL CALL TO THE HOLDERS OF PARTLY PAID-UP EQUITY SHARES

November 12, 2021

Reminder cum Final Call :
 Notice Number :
 DP ID / Client ID :
 Sole/First Holder :
 Address :

Last date of payment of amount due: Monday, November 29, 2021

Joint Holder 1 :
 Joint Holder 2 :

Dear Shareholder,

Sub: Reminder for payment of first call and notice for payment of second and final call on partly paid-up equity shares issued by Reliance Industries Limited (the "Company") on rights basis, pursuant to the letter of offer dated May 15, 2020 ("Letter of Offer" or "LOF")

- In terms of the LOF, the Company had issued and allotted 42,26,26,894 partly paid-up equity shares of a face value of ₹ 10 each ("Rights Equity Shares") for cash at a price of ₹ 1,257/- per Rights Equity Share (including securities premium of ₹ 1,247/- per Rights Equity Share) on rights basis to the eligible equity shareholders of the Company.
- An amount of ₹ 314.25 per Rights Equity Share (comprising ₹ 2.50 towards face value and ₹ 311.75 towards securities premium) was paid on application and balance monies were payable in one or more subsequent call(s).
- The Board of Directors of the Company at its meeting held on March 26, 2021 made the following two calls on the Rights Equity Shares:
 - First call of ₹ 314.25 per Rights Equity Share (comprising ₹ 2.50 towards face value and ₹ 311.75 towards securities premium), payable from Monday, May 17, 2021 to Monday, May 31, 2021, both days inclusive ("First Call"); and
 - Second and final call of ₹ 628.50 per Rights Equity Share (comprising ₹ 5.00 towards face value and ₹ 623.50 towards securities premium), payable from Monday, November 15, 2021 to Monday, November 29, 2021, both days inclusive ("Second and Final Call").
- The Company had fixed **May 12, 2021** as the record date for the purpose of determining the holders of the partly paid-up equity shares ("Eligible Shareholders") who were required to pay the First Call. Accordingly, the First Call Notice was dispatched to you by May 14, 2021. Several reminders were also sent to you to pay the First Call. **However, we notice that you are yet to pay the First Call as of date.** Further, we wish to inform you that the Second and Final Call is also now payable and **November 10, 2021** has been fixed as the call record date ("Call Record Date"). Accordingly, we are sending this reminder cum final call notice ("Reminder cum Final Call Notice") to you to pay the First Call (together with interest due thereon) and the Second and Final Call as per details provided below:

No. of partly paid-up equity shares held as on November 10, 2021	Amount due and payable on First Call @ ₹ 314.25 per Rights Equity share plus interest @ 8.00% p.a. computed from June 1, 2021 to October 28, 2021 (₹ in figures) (A)	Amount due and payable on Second and Final Call @ ₹ 628.50 per Rights Equity Share (₹ in figures) (B)	Total amount due and payable (₹ in figures) (A + B)	Payment period
				Between Monday, November 15, 2021 to Monday, November 29, 2021 (both days inclusive)

- You may make the above payment by opting for any one of the following modes, namely, (a) R-WAP portal (<https://rights.kfintech.com/callmoney>) and (b) Deposit of cheque / demand draft with the 'Collection Centres' of the Escrow Collection Banks. Please read instructions given along with this Reminder cum Final Call Notice before making the above payment.
- Please note that **you may not** make the above payment using either (a) Online ASBA, (b) Physical ASBA or (c) 3-in-1 type account facility offered by some brokers, as these modes are available only for making payment of the Second and Final Call.
- Please note that the trading in the ₹ 2.50 partly paid-up equity shares of the Company (ISIN: IN9002A01024) currently being held by you ceased on the Stock Exchanges with effect from May 11, 2021. Further there will be no trading of the ₹ 5.00 partly paid-up equity shares of the Company (ISIN: IN9002A01032) on the Stock Exchanges with effect from November 9, 2021 on account of the Second and Final Call. On the receipt of the above payment due from you, you can expect credit of the fully paid-up equity shares of the Company ("RIL Equity Shares") and the commencement of trading on such fully paid-up equity shares within a period of 2 weeks from the last date for making the payment mentioned above i.e. within 2 weeks from November 29, 2021.**
- Please also note the consequences of failure to pay the First Call and Second and Final Call, given below:
 - Interest @ 8.00 % (Eight per cent only) p.a. will continue to be charged for delay in payment of the First Call from June 1, 2021 till date of actual payment of the First Call. Further, interest @ 8.00% (Eight per cent only) p.a. will be payable for delay in payment of Second and Final Call beyond November 29, 2021 till the actual date of payment;
 - The Company shall be entitled to deduct from any dividend payable to you, all sums of money outstanding on account of calls and interest due thereon in relation to the partly paid-up equity shares of the Company; and
 - The partly paid-up equity shares of the Company currently held by you, including the amount already paid thereon is liable to be forfeited in accordance with the Articles of Association of the Company and the LOF.
- The Reminder cum Final Call Notice along with the instructions and Payment Slip are also available on the Company's website at <https://www.ril.com/InvestorRelations/FinalCall.aspx>

10. Please refer to the FAQs available on the website of the Company (<https://www.ril.com/InvestorRelations/FinalCall.aspx>) or on the website of KFin Technologies Private Limited (“RTA”) (<https://rights.kfintech.com/callmoney>). You may also seek clarifications on any query related to the payment of amounts due from you on the **toll-free number 1800 892 9999** (operational from Monday to Saturday between 9 AM and 9 PM) or **WhatsApp by typing “Hi” to +91 79771 11111** and get your queries addressed. The toll-free number and WhatsApp number given above will be operational from November 13, 2021.
11. Payment Slip (in case you wish to make payment of the amounts due using Cheque / Demand Draft) is enclosed. Given below is the link and by clicking / typing the same, you can view/download/print the Payment Slip: <https://rights.kfintech.com/callmoney>

Yours faithfully,

For **Reliance Industries Limited**

Sd/-

Savithri Parekh

Company Secretary and Compliance Officer

Encl.: Payment Slip

INSTRUCTIONS

1. PAYMENT INSTRUCTIONS

- 1.1 Cash payments shall not be accepted.
- 1.2 Eligible Shareholders are advised to make payment in full of the amount due. **Eligible Shareholders are required to pay ONLY through the R-WAP mode or through cheque(s) / DD(s) for the full due amount specified in this Reminder cum Final Call Notice. Eligible Shareholders to note that no payment would be accepted only towards the First Call. Part payments may not be considered.**
- 1.3 The Company and the RTA are entitled to rely on the self-certification of the transaction by the Eligible Shareholder. **Payments made using third party bank accounts will be rejected.**
- 1.4 Excess amount paid by an Eligible Shareholder or any amount paid by a person who is not an Eligible Shareholder, will be refunded.

2. PAYMENT MODES

Eligible Shareholders may pay the amounts due mentioned in the Reminder cum Final Call Notice through:

- (a) **R-WAP portal: Resident Eligible Shareholders and Non-Resident Indian (“NRI”) Eligible Shareholders** may pay the First Call including interest due thereon and the Second and Final Call electronically through the R-WAP portal (<https://rights.kfintech.com/callmoney>). Payment may be made through net banking or UPI or NEFT or RTGS modes. The Company and the RTA shall not be responsible if the application is not successfully submitted or if it is rejected during the process while using the R-WAP facility. For more information, please see section below on **“R-WAP PORTAL (ADDITIONAL INSTRUCTIONS)”**;

NON-RESIDENT ELIGIBLE SHAREHOLDERS WHO ARE NOT NRIs CANNOT APPLY THROUGH THE R-WAP PORTAL.

NRI ELIGIBLE SHAREHOLDERS TO PLEASE READ INSTRUCTIONS FOR MAKING PAYMENT THROUGH R-WAP PORTAL. CONDITIONS APPLY.

- (b) **Payment through cheque / demand draft:** Eligible Shareholders may pay by submitting the duly filled up Payment Slip (enclosed as **Annexure 1**) along with a copy of this Reminder cum Final Call Notice and their cheque or demand draft at any of the ‘Collection Centers’ of the escrow collection banks mentioned in the Payment Slip **on or before November 29, 2021**. Cheque or demand draft is to be drawn in the favour of:

Resident shareholders	Reliance Industries Limited Rights R
Non-resident shareholders	Reliance Industries Limited Rights NR

Collection Centers shall refuse to accept cheque(s) / DD(s) which are not accompanied with the duly filled-up Payment Slip and copy of this Reminder cum Final Call Notice.

3. R-WAP PORTAL (ADDITIONAL INSTRUCTIONS)

- (a) The facility to make payment of the First Call and Second and Final Call through R-WAP portal is available for Resident Eligible Shareholders and NRI Eligible Shareholders only;
- (b) Ensure that the details of the correct bank account have been provided while making payment along with the online application;
- (c) Ensure that sufficient funds are available in the bank account through which payment is made;
- (d) Please check if there are any limits for fund transfers through internet banking or UPI. If yes, please check if the limit is sufficient to pay the First Call including interest due thereon and the Second and Final Call. If limit is not sufficient, please contact your bank to increase limit;
- (e) Ensure that you make payment through your bank account only. **Payments made through third party bank accounts will be rejected;**
- (f) Please check the confirmation received by you from your bank, either over e-mail or SMS, on successful transfer of funds;
- (g) Ensure you have filled in correct details of **PAN, DP ID-Client ID**, as applicable and all such other details as may be required;
- (h) Please check the acknowledgement received from the R-WAP portal

4. OTHER INFORMATION

- 4.1 This intimation does not constitute an offer of, or a solicitation of an offer to purchase, any securities of Reliance Industries Limited in any jurisdiction where offers or solicitations are not permitted by law. The information is solely intended for distribution to, and use by, the Eligible Shareholder only and is not to be reproduced, transmitted or distributed to any other person.
- 4.2 All correspondence in this regard may be addressed to:

KFin Technologies Private Limited

(formerly known as “Karvy Fintech Private Limited”)

Selenium Tower B, Plot no. 31 and 32,

Financial District, Nanakramguda,

Hyderabad, Rangareddi 500032,

Telangana, India

Contact Person: Murali M. Krishna / SP Venugopal

Tel: +91 40 6716 2222

E-mail id: ril.callmoney@kfintech.com